

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

JULY 8, 2019

****MINUTES****

The Hanover Township Board of Commissioners conducted a meeting on July 8, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

ABSENT: Russell Davis.

SWEARING IN OF POLICE OFFICER:

District Judge Joseph A. Halsey will swear in newly hired Patrolman Shawn McCole.

Commissioner George Andrejko stated that the Hanover Township Commissioner Board would like to recognize our Fire Department for a job well done at the fatal Little Street fire back on December 10, 2018. The Fire Department in its entirety and several individuals received Valor and Courage Awards recently from the Six County Fireman's Association. The awards are given for bravery and courage despite the odds against them during an outstanding event. Without their efforts the outcome would have been much more worse than it was. We, the Township Commissioners would wish to thank all of our Fire Department personnel for their commitment to our community.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Bowers, secc. Lewis that the Secretary's Report for the month of June 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on June 3, 2019 and June 10, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Bowers, secc. Lewis that the Manager's Report for the month of June 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Bowers, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of June 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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TREASURER’S REPORT

Motion by Bowers, secc. Lewis that the Treasurer’s report for the month of June 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MINUTES OF MEETING OF JUNE 10, 2019

Motion by Bowers, secc. Lewis that the minutes of the meeting of June 10, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

COMMUNICATIONS

Motion by Bowers, secc. Lewis that the communications for the month of June 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Bowers, Secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as temporary laborers in the Public Works Department effective July 14, 2019 to August 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Bowers, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sebecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective July 14, 2019 to August 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

RATIFYING CHAIRMAN’S ACTION: HOURLY RATE

Motion by Bowers, secc. Lewis to ratify the Chairman’s action that Gerald Temarantz be paid at a rate of \$20.00 per hour for a maximum of twenty (20) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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HIRING – TEMPORARY SUMMER WORKERS

Motion by Lewis, Krushnowski that Jacob Barber, Anthony Marcincavage, Kyle Kowalski, Kyle Windt, Brett Stevens, Brandon Chafin, Marley Mullery, Brian Belcher and Connor Qualiga be hired as Temporary Summer Workers at a rate of \$10.00 per hour effective July 14, 2019 to August 13, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

RESOLUTION NO. 006-2019 – VICE CHARMAN’S SIGNATURE ON MULTI MODAL GRANT

Motion by Lewis, secc. Krushnowski to approve Resolution No.006-2019 as presented for authorization of the Vice Chairman’s signature on the Pennsylvania Department of Transportation Multi Modal Grant for the Loomis Park Bridge. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

CHANGE ORDER – ADA PLAYGROUND GRANT PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve Change Order No. 1 in the amount of \$606.00 to Spotts Brothers for fencing. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

CHANGE ORDER – LED LIGHTING UPGRADE PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Manager, to approve Change Order No. 1 in the amount of \$1,316.00 to Cavanaugh Electrical Contracting, Inc. to include the garage office and breakroom. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 29 thru 33 for various projects including the Division Street Bridge Replacement, LSA grants and other projects in the amount of \$24,779.99. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Funds. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H19006 in the amount of \$30,842.25 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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INVOICE – BARTUSH SIGNS, INC.

Motion by Lewis, secc. Krushnowski to approve Invoice No. 39004 in the amount of \$21,273.50 to Bartush Signs, Inc. for the LED sign at the Fire Headquarters and it be paid from the Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICE – GOLDEN BUSINESS MACHINES

Motion by Lewis, secc. Krushnowski to approve Invoice No. 01 in the amount of \$3,120.00 to Golden Business Machines for IT support. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL OF EASEMENTS: DIVISION STREET BRIDGE PROJECT

Motion by Lewis, secc. Krushnowski to approve the easement agreements with the Redevelopment Authority of Luzerne County for the Division Street Bridge replacement project and that the Vice Chairman is authorized to sign all relating documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

DECLARATION OF EMERGENCY – WYOMING STREET SEWER REPAIR

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the emergency declaration for sewer line work necessary on Wyoming Street due to the pipe collapse on June 21, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

PAY APPLICATION – ADA PLAYGROUND GRANT PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve Pay Application No. 1 in the amount of \$21,731.40 to Spotts Brothers, Inc. and it be paid from the Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

PAY APPLICATION – GREEN LIGHT GO GRANT PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve Pay Application No.3 in the amount of \$12,513.40 to Kuharchik Construction, Inc. and it be paid from the Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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AUTHORIZATION – PREPARE AGREEMENT WITH NORTHPOINT DEVELOPMENT FOR PERMIT APPLICATION, PUMPING STATION PILOT PROJECT AND FORCED MAIN SEWER LINE ACCEPTANCE

Motion by Lewis, secc. Krushnowski that the Township Manager and Solicitor are authorized to prepare an agreement with NorthPoint Development for the following: submission of application of permits for construction of a main sewer line to the Department of Environmental Protection, a Pilot Project for the construction and maintenance of a pumping station with coordination of this from the Wyoming Valley Sanitary Authority and the acceptance of a forced main sewer line. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis. Voting no: Bagusky. MOTION CARRIED.

ADD ON MOTION – HIRING POSITION OF PATROL OFFICER

Motion by Lewis, secc. Krushnowski that David McDermott be appointed to the position of Patrol Officer in the Hanover Township Police Department effective July 8, 2019 at a salary as per the 2015 Memorandum of Agreement. There shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – HIRING FORE APPARATUS OPERATOR/MAINTENANCE POSITION

Motion by Lewis, secc. Krushnowski that Chris Halecki be hired to a Fire Apparatus Operator/Maintenance position as per the AFSCME Contract in the Fire Department effective July 8, 2019. Start date pending physician release. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Krushnowski to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Donna M. Makarczyk, Secretary